



Austin/Travis County Health and Human Services Department



The role of public health is to:
PROMOTE community-wide wellness,
PREVENT disease, and
PROTECT the community from infectious diseases,
environmental hazards, and epidemics

Social Services Contracting Process

September 23, 2010

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Objective: Contract for Services that Promote Self-Sufficiency

- **Develop an Request for Proposals (RFP) that addresses the Self-Sufficiency Continuum**
 - *Based on the 5 goals in the Comprehensive Plan*
- **Focus on promoting and sustaining self sufficiency to individuals and families at or below 200% of poverty (some exception for victims, elderly or disabled may be considered)**
- **RFP will be broad enough to encourage innovative strategies and partnerships**
- **Separate processes, but still focused on 5 goals**
 - Separate RFP for Planning/Administration (3% total)
 - Separate RFP for HIV Services (time frame and grant requirements)
 - Direct Childcare through Workforce Solutions (100%+ leverage)
 - Separate RFP for ARCH and Women and Children Shelter

Self Sufficiency Goals

Safety Net/Infrastructure Services

- ensure basic necessities and legal rights

Transition Out of Poverty

- providing education, employment and other services to transition out of poverty

Problem Prevention

- deterring the growth of problem conditions at the individual and community level

Universal Support Services

- family and societal support services

Enrichment

- encourage personal development and community enrichment

Scoring Process

- **Two review levels:**
 - Threshold and Evaluation
- **Threshold – minimum criteria**
 - Board of Directors, IRS 990, unqualified audit (2 yrs), fiduciary bond, 2 yr experience
- **Evaluation – Scoring matrix**
 - 80 points: Connection to goals (target populations, program strategy, outcomes/performance, evaluation)
 - 10 points: Cost effectiveness (Leverage, budget, cost)
 - 10 points: Experience/Capacity

Funding

Available Funding based on FY2010 budget

- \$18,482,160
 - <\$107,122> Sickle Cell
 - <\$ 673,179> HIV Services RFP
 - <\$1,933,493> ARCH
 - <\$1,676,430> Women & Children Shelter
 - <\$331,832> Direct Childcare
 - <u>\$554,465</u> Admin and Planning RFP (3%)
- \$13,205,639 for Social Services RFP**

Timeline

- September 23, 2010 presentation to City Council
- September 30, 2010 Council action to approve proceeding with recommended RFP.
- Oct 2010: Issue RFP. Responses due January 2011
- Oct 2010: No Contact period begins (Anti-Lobbying Ordinance)
- April 19, 2011 – PHHS Subcommittee reviews evaluation matrix w/o agencies identified and transition plan
- May 10, 2011: RCA with contract recommendations and proposed transition plan reviewed by PHHS (Specially Called Meeting)
- May 26, 2011: Council approves contracts and transition plan
- October 2011: New contracts begin

Transition Plan

Communication: The RFP process should be clear and transparent for current providers, new applicants and other community stakeholders. Staff will analyze the effect on current programs on a case-by-case basis to mitigate the impact on clients and programs (timing, referrals, client options). Transition recommendations will be the last step in the process.

- **September 2010:** Notify agencies of pending PHHS and Council action on RFP process
- **October 2010:** Meet with agencies to explain the process, answer questions, and review *timeline (all current agencies eligible to apply)*
- **October 2010:** Brief Community Action Network (CAN) Board of Directors on the RFP process and timeline
- **April 2011:** Assess transition requirements for specific contracts
 - Client impact
 - Service/Program impact
 - Length of time and funding for transition
- **April 19, 2011:** PHHS approves transition plan